

GUIDELINES FOR THE VENDOR REGISTRATION FORM

1. Applicants need to comply with the requirements of the registration process. The information/documents furnished will be treated in strict confidentiality.
2. All columns in the Registration Form are to be duly filled up by the vendors/service providers. Indicate, 'NIL' / 'Not Applicable', wherever details are not available or not relevant respectively.
3. In order to get registered for more than one head/category, multiple selections are available under the Medical, Non-Medical, Bio-Medical & Engineering heads/categories. A Vendor/Supplier can register under more than one category, as applicable.
4. It is not compulsory to complete the filling of entire online form in one sitting. It has been provisioned so that the Vendor Registration Form can be saved and filled in multiple steps. In order to do so, please click on "**Save & Next**" button.
5. Click on "**Save/Add**" button to add more rows wherever required.
6. Just submission of supplier registration form does not mean automatic registration. Registration shall be done, after the due evaluation of the submitted Vendor Registration Form/documents and the same shall be intimated accordingly.
7. A team of officials representing SRHU may visit vendor's facility, if required, before enlistment.